



Mutual Shareholder Services, LLC

Mutual Fund Redemption Request Form

I. SHAREHOLDER INFORMATION

Shareholder Name: _____ Account Number: _____
First MI. Last

Joint Tenant Name: _____
First MI. Last

Mailing Address: _____
Street City State Postal Code

Date of Birth: ____/____/____ Social Security Number: ____/____/____
Month Day Year

Daytime Telephone Number: (_____) _____

II. TYPE/AMOUNT OF REDEMPTION

Full Redemption
Fund Name: _____

OR

Partial Redemption
Fund Name: _____
Specify Dollar Amount: \$ _____ **or** Specify Share Amount: _____

III. PAYMENT INSTRUCTIONS (check only one)

- Mail check to address of record.
- Overnight to address of record. **(Fee of \$10.00)**
- Mail check to the third party address specified below **(Medallion Signature Guarantee is required*)**

Payee Name: _____

FBO Name and/or Account #: _____

Street Address: _____
Street City State Postal Code

Wire Transfer* Name on Account: _____
(Fee may apply**) Account Number: _____
Name of Bank: _____
ABA Routing Number: _____
Bank Telephone Number: _____

ACH Transfer* Name on Account: _____
 Account Number: _____
 Name of Bank: _____
 ABA Routing Number: _____
 Bank Telephone Number: _____

ACH Transfers must have a voided check attached to this form. The ACH will not be established without a voided check.

**A Medallion Signature Guarantee is required if you are requesting a check payable to a third party or sent to a third party address or a wire transfer or ACH transfer to a bank address that is not currently established on your account.*

*** A fee may apply to wire transfers. Please see the most recent prospectus or contact Shareholder Service for further details. In addition, your bank may impose a charge for receiving wires.*

IV. SIGNATURE & MEDALLION SIGNATURE GUARANTEE STAMP

 Shareholder Signature Date

 Joint Shareholder Signature Date

Use the space above for Medallion Signature Guarantee Stamp, if required.

The medallion signature guarantee stamp provides proof of identity and must be issued by a member of the medallion program. It must also contain the letter prefix (A, B, C, D, E, F, X, Y or Z) that identifies the grantor's maximum surety amount, and that bond must cover the amount of the requested transaction. Banks, Savings Associations, Brokers, Dealers, or Credit Unions that are members of the medallion program can provide the needed guarantee. Please note that a Notary Public stamp is not acceptable.

Please return this form to:

(Fund Name)
 c/o Mutual Shareholder Services, LLC
 8000 Town Centre Drive, Suite 400
 Broadview Heights, OH 44147-4031

Or Via Overnight Delivery:
 8000 Town Centre Drive, Suite 400
 Broadview Heights, OH 44147-4031

Telephone: (877) 217-8363
Facsimile: (440) 526-4446

Mutual Shareholder Services, LLC serves as transfer agent for the Fund identified above.